



Dr. P. NANJUNDASWAMY
 CONTROLLER OF EXAMINATIONS

Ref: JSS STU/EXA/ 2025-26/03-126

Date: 31.03.2025

EXAM MEMO

Sub: PG Parallel Course Registration EVEN Semester 2025-26 – reg.

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✓ ELIGIBILITY:

All the Students with grades "NE" in any course are eligible to register for the Parallel course.

1) For Students of 24-25, 23-24 Batch & Previous Batches:

Students who have appeared in the 2nd sem and 4th sem recently can register for additional courses based on the following criteria:

a. If a student has **less than 75% attendance** but has secured more than 50% CIE, such students **shall attend classes and repeat the course entirely**.

b. **Improvement of Internal Assessment (CIE):** If a student has secured more than 75% attendance but fails to earn the required minimum CIE, such students can improve the CIE by attending the prescribed number of events (**Classes need not be attended**) and earn the minimum required CIE (effective from the 21-22 batch onwards).

✓ Who can apply?

- Students of PG (24 - 25 Batch), (23 - 24 Batch) & Previous Batches
- Detained Students and Previous Batch

✓ Procedure

- The students are advised to meet their concerned teaching faculty and HOD to find out about the subjects offered before registering for the courses.
- The students can register for a maximum of **THREE ADDITIONAL COURSES ONLY.**
- Students who are detained can register for a maximum of **28 credits only.**
- Login to the EMS student portal. (Avoid using a Mobile Application for Payment.)
 - o Link: <https://studentportal.universitiesolutions.in>
- Select "**Parallel Registration**" in the tabs.
- Select the Subjects that need to be registered for the **Parallel or Improvement of CIE.**
- Click on the "**SAVE**" button.
- Check the details and proceed with payment.



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- Make the online payment in the portal after selecting a payment method and stay on the screen until the status is confirmed.
- After successful payment, take a printout of the exam application for reference (which will have the Transaction ID, Transaction status, and other details).

✓ **Fee Details**

Parallel Course fee	Rs. 4500/- per Subject
Improvement of Internal Assessment (CIE) fee	Rs: 2500/- per subject
Last Date for fee payment	06.04.2026
Penal Fee for Late Payment of Fees (07.04.2026 to 11.04.2026)	Rs. 500/-
Penal Fee for Late Payment of Fees (12.04.2026 to 15.04.2026)	Rs. 1000/-

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